



Ozwater'20 Submission Guide

The theme for Ozwater'20 is *Thirst for Action* and there are *eleven key themes* that submissions are encouraged to address:

THEMES

- THEME 1: [EXCELLENCE IN OPERATIONS AND ASSET MANAGEMENT](#)
- THEME 2: [ACHIEVING SUSTAINABLE AND THRIVING COMMUNITIES](#)
- THEME 3: [GOVERNANCE CHALLENGES & SOLUTIONS](#)
- THEME 4: [ENGAGING & WORKING WITH CUSTOMERS](#)
- THEME 5: [RURAL, REMOTE AND REGIONAL WATER](#)
- THEME 6: [DIVERSITY, INCLUSION & EQUITY](#)
- THEME 7: [INDUSTRY SAFETY & WELLBEING](#)
- THEME 8: [PUBLIC HEALTH](#)
- THEME 9: [RESILIENCE & WATER SECURITY](#)
- THEME 10: [ACHIEVING A CIRCULAR ECONOMY](#)
- THEME 11: [WILDCARD](#)

This is your opportunity to present at Australia's premier water conference and trade exhibition. The call for papers will close on **Friday, 27 September 2019** so download the [submission template](#) and get started on yours today!

SELECTION PROCESS



OZWATER'20 KEY DATES

Action	Date
Submission opens	Friday, 16 August 2019
Call for Abstract Reviewers opens	Friday, 16 August 2019
Submission closes	Friday, 27 September 2019 (Midnight, AEST)
Reviewing commences	Wednesday, 2 October 2019
Reviewing closes	Friday, 18 October 2019
First round of offers issued	Early November 2019
Written acceptance due	Late November 2019
Preliminary Program launched	Early December 2019

SUBMISSION GUIDELINES

Please note the following important submission guidelines:

- Ozwater'20 submissions may be amended or withdrawn before **midnight, Friday, 27 September 2019**.

- You must select from the list of [conference themes](#) in which your submission fits.
- You must select the correct template and follow all formatting instructions in the submission template.
- The title should be clear and concise (under 20 words).
- You may submit more than one abstract, case study, or video pitch.
- Presenters can only be featured in the Ozwater'20 program **once** as an oral speaker. If multiple submissions are selected, **an alternative presenter will be required**.
- By submitting an abstract, case study, or video pitch, it will be assumed that all authors have consented to its submission and that all copyright provisions listed [here](#) have been met.
- If accepted, you understand that a full paper is compulsory (including video pitch submissions)
- The paper accepted into the Ozwater'20 program must not have been presented or published previously.
- Abstracts & full papers will appear online and will be made available to attendees.
- Submissions must be based on outcomes, not future projects.
- Ozwater is the leading water sector conference in Australia and as such, the quality of presentation delivery should be of the highest standard.
- Any submission of a commercial or marketing nature will not be accepted.
- Full papers are made publicly available 3 months after the event date.

SUBMISSION TYPES

You must apply using relevant submission templates provided [here](#). Any submission that is emailed or faxed to Australian Water Association will not be considered. Peer review of abstracts and full papers will be made available once the reviewing closes.

Extended Abstract

An **extended abstract** should contain references, comparisons to related work, proofs of key theorems and other details expected in a research paper but not in a short form **abstract**.

An **extended abstract** is a research paper whose ideas and significance can be understood in less than an hour. For Ozwater, extended abstracts are to be no longer than 2 pages of text followed by up to 3 pages of tables or graphs.

Case Study

Case studies are suited to organisations or individuals who are able to describe a real-life water issue, have been able to analyse the issue, implement a solution and evaluate the results of the project, and can then present it in case study format.

Video Pitch

New to the submission process for last year was **the video pitch**. While some submissions are more suited to an extended abstract or case study template, the video pitch allows the industry to determine the best platform to communicate their message, particularly if their focus is on marketing campaigns, community engagement programs, or customer projects. If the video pitch results in program acceptance, a case study or paper is then required.

PRESENTATION FORMAT

Regardless of submission types, all submissions will be considered for oral presentations or poster pitches.

- Stream Technical Presentation: 20 minutes each (including speaker introduction) + 5 minutes of Q&A
- Poster Pitch Presentation: 5 minutes each (No Q&A) – poster displayed in Exhibition Hall
- Audio visual: PowerPoint format (16:9)

CONDITIONS OF PRESENTING

For all presenters, the below conditions must be met by the due dates for acceptance into the Ozwater'20 program. By submitting an abstract, case study or video pitch you agree to the following conditions:

- That you will submit a full paper for inclusion in the conference proceedings (this is also applicable for video pitches)

- A paid registration (discounted speaker registration rate) to be finalised by **Friday, 31 January 2020** once your paper is accepted. This applies to all Ozwater'20 presenters *and* co-presenters.
- Headshot and 100-word biography submission by **Friday, 31 January 2020**
- Full paper submission by **Friday, 31 January 2020**
- PowerPoint presentation by **Wednesday, 15 April 2020** (to be included in the conference proceedings/applies to all Ozwater'20 presentation types)
- Revised full papers (*optional) by **Wednesday, 15 April 2020** (to be included in the conference proceedings online)
- Confirm copyright ownership and originality of the paper and the work
- Confirm that the paper has not been previously published in any other form and that the Australian Water Association will be granted permission to publish the paper – **this must be confirmed at time of abstract submission**
- Be available to present during Ozwater'20 in Adelaide, Australia during 5 - 7 May 2020

Please do not submit an abstract or proposal if you cannot meet the above conditions.

ABSTRACT SELECTION CRITERIA

All abstracts for technical papers, case studies and video pitches are industry peer-reviewed by water industry professionals and academics and scored based on the below criteria. Australian Water Association staff are not involved with the reviewing process.

Top-scoring abstracts are then sent to the Ozwater'20 program committee for an additional review to ensure that they meet the Ozwater'20 themes and a draft program is established.

Technical papers, case studies and video pitches for consideration for oral presentations are judged on:

- Relationship and significance to the themes of the conference
- Contribution to the water sector
- Technical and case study content
- Interest and significance to the Ozwater audience
- Status of the project
- Quality (spelling, grammar and layout, and for videos that sound & visuals are clear)

SUBMIT NOW

HOW TO LODGE YOUR SUBMISSION

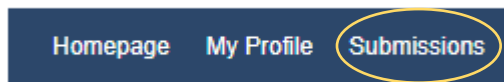
**Your logins from the previous years have already been disabled. Each submitter is required to log in as a new user*

1. Access the submission portal [here](#)
2. Click Login > New User? Click Here

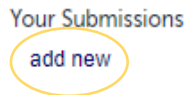
The screenshot shows a dark blue navigation bar with 'Homepage' and 'Login' buttons. Below this is a form with 'Email' and 'Password' input fields, and a blue 'Login' button. At the bottom, there are links for 'Forgot Password' and 'New User? Click Here', with the latter circled in yellow.

3. Fill out the form and hit Save

- Once you are logged in, click on Submissions



- Click add new



There are no Submissions. Click [add new](#) above to create one.

- Select your Submission Group
- Add Presentation Title
- Select type of submission
- Upload your completed submission template
- Press save & submit

Your Submissions
add new

A form titled 'Submission' with a dark blue header. It contains several sections: a note about templates, a 'Submission Group' dropdown, a 'Presentation Title' dropdown, a 'Type of presentation' dropdown, an 'Upload' button, and a table of 'Additional applicants'. At the bottom, there are three buttons: 'save & continue later', 'save & submit' (circled in yellow), and 'cancel'.

Submission must use the templates available at ozwater.org and be in PDF format.

Submission Group * ?

Presentation Title * ?

Type of presentation
Please select one

Please upload your submission *

Upload

Additional applicants
add new

Full Name	Email
Tomo Okai	tokai@awa.asn.au

Showing: 1-1 of 1

save & continue later save & submit cancel

Once your submission is complete, the page will look like below. You will also receive a system generated confirmation email. *Please also ensure to check your junk email inbox.*

Your Submissions 25

add new

Submission Name	Submission ID	Submission Group	Submission Subgroup	Submission Completeness
TEST TEST	1	THEME 1: EXCELLENCE IN OPERA...		Complete

Showing: 1-1 of 1

Confirmation Email



Dear Tomo

Thank you for your submission for Ozwater'20, please find your submission record at the below link:

<https://www.eiseverywhere.com/eselectv3/v3/events/ozwater20/site/view>

Submission ID: 1

Sub-Theme: THEME 1: EXCELLENCE IN OPERATIONS AND ASSET MANAGEMENT

Submission Title: TEST TEST

Name: Tomo Okai

Ozwater'20 Key Dates

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Please contact us if you have any questions.

Australian Water Association

events@awa.asn.au

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